

Academic Integrity

Academic integrity is about presenting academic work in a moral, ethical and honest way. It means using ideas, knowledge and information to develop your own insights, not presenting someone else's work as your own or trying to gain unfair advantage. It also means acknowledging the work of others when you include it in your work.

Behaving with academic integrity

Academic integrity is important to you and to the Hub for Learning. When you act with integrity you are being fair and honest, taking responsibility for your own learning. You have the opportunity to maximise your learning so you are adequately prepared for your future.

You will be a confident and capable graduate with skills and capabilities that are valued by others as you emerge as a young professional. Academic integrity adds value to your degree and preserves your reputation as well as that of The Hub for Learning, so the community can have confidence in The Hub for Learning and its graduates.

Throughout your learning journey it is essential that you are aware of what is expected of you and how to make sure your work has integrity. At The Hub for Learning you are expected to conduct yourself with honesty, responsibility and fairness. You can demonstrate academic integrity by producing work that presents your own insights and which acknowledges the sources of ideas presented and cites the original work which informed it.

Academic integrity and appropriately referencing sources of information are important not only in written work but also when:

- writing a computer program
- using audio, visual, graphic or photographic work
- using objects or materials such as artefacts, designs, costumes or models, and
- working in groups.

Referencing

Plagiarism involves submitting or presenting the ideas, writing, coding, images or other work of someone else, in whole or in part, as though it is your own work, that is, without proper acknowledgement of the source(s). By understanding and practising academic integrity you are likely to avoid plagiarising.

Group work

Working in groups or collaborating can be a rewarding and enriching experience. There is a fine line between collaboration, which involves working effectively and honestly together, and collusion, which is considered as cheating and dishonest. Academic misconduct can occur in group work in several ways.

- Gaining an unfair advantage when a student claims an equal share of the marks but:
 - has done less than their equal share
 - does not turn up to group meetings and/or does not contribute in group meetings
 - does not undertake their share of the work with the appropriate level of care and attention
- Copying all or part of the work of others, or allowing others to copy your work
- Discussing work in a group which needs to be submitted as an individual task, without permission from the assessor or acknowledgement of collaboration.

Commonly used terms

Here are some commonly used terms that you should understand:

- **Cheating:** Behaving in a dishonest way in order to get what you want.
- **Collusion:** The agreement between people to act together secretly or illegally in order to deceive or cheat.
- **Contract cheating:** Occurs when a person knowingly submits work that has been completed by another person or agency.
- **Plagiarism:** The process or practice of using another person's ideas or work and pretending it is your own.
- **Self-plagiarism:** Reusing or recycling your own work when it has previously been submitted for assessment.