

# BSB41419 - CERTIFICATE IV IN WORK HEALTH & SAFETY

## SOME KEY TOPICS

Compliance  
and Risk

Management  
Systems

Consultation  
& Processes

This qualification applies to individuals working in a work health and safety (WHS) role who provide a broad range of technical knowledge and skills, and have some limited responsibility for the output of others.

The qualification applies to those working as supervisors, WHS personnel, and workers in other WHS-related roles who manage risks effectively, apply relevant WHS laws, and contribute to WHS within the workplace.

This Nationally recognised qualification will provide you with an understanding of the skills required to administer various occupational health and safety functions.

This qualification is:

- A facilitator led practical program
- Delivered virtually over Zoom
- A ten day program delivered over 6 months

*Funding is available for eligible applicants.*

## TO BOOK PHONE OR EMAIL

(03) 9872 3763  
kate@thehubforlearning.com.au

Suite 202/92 Maroondah Highway  
Ringwood, VIC, 3134

RTO 45630



## PROGRAM OVERVIEW

### BSB41419 CERTIFICATE IV IN WORK HEALTH & SAFETY

This qualification is made up 10 units of study including 5 core units.  
The ten day program is delivered over a 6 month period.

<b>BSBWHS412</b>	<b>Assist with workplace compliance with WHS laws</b>	<b>DAY 1</b>
<b>BSBWHS413</b>	<b>Contribute to implementation and maintenance of WHS consultation and participation processes</b>	<b>DAY 2</b>
<b>BSBWHS414</b>	<b>Contribute to WHS risk management</b>	<b>DAY 3</b>
<b>BSBWHS416</b>	<b>Contribute to workplace incident response</b>	<b>DAY 4</b>
<b>BSBWHS417</b>	<b>Assist with managing WHS implications of return to work</b>	<b>DAY 5</b>
<b>BSBWHS415</b>	<b>Contribute to implementing WHS management systems</b>	<b>DAY 6</b>
<b>BSBWHS418</b>	<b>Assist with managing WHS compliance of contractors</b>	<b>DAY 7</b>
<b>BSBINS401</b>	<b>Analyse and present research information</b>	<b>DAY 8</b>
<b>BSBWRT411</b>	<b>Write complex documents</b>	<b>DAY 9</b>
<b>BSBCMM411</b>	<b>Make presentations</b>	<b>DAY 10</b>

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## UNIT OF COMPETENCY

### BSB41419 CERTIFICATE IV IN WORK HEALTH & SAFETY

#### **BSBWHS412 – Assist with workplace compliance with WHS laws**

Compliance with work health and safety laws is essential. This unit will develop your skills and knowledge in meeting WHS legislative requirements including applicable duties, rights and obligations.

#### **BSBWHS413 – Contribute to implementation and maintenance of WHS consultation and participation processes**

This unit will develop the skills and knowledge required to contribute to implementing and maintaining work health and safety consultation and participation as prescribed in legislation.

#### **BSBWHS414 – Contribute to WHS risk management**

This unit will develop the skills and knowledge required to contribute to WHS risk management, including processes for identifying work health and safety hazards and assessing and controlling the risk relating to those identified hazards.

#### **BSBWHS416 – Contribute to workplace incident response**

This unit will develop the skills and knowledge required to assist with actions and activities performed in response to workplace incidents according to work health and safety legislative and organisational requirements.

#### **BSBWHS417 – Assist with managing WHS implications of return to work**

This unit will develop the skills and knowledge required to implement ways of promoting innovation within team environments. It focuses on strategies for encouraging creative thinking and innovative work practice.

#### **BSBWHS415 – Contribute to implementing WHS management systems**

This unit will develop the skills and knowledge required to implement a plan for a Work Health and Safety Management System (WHSMS).

#### **BSBWHS418 – Assist with managing WHS compliance of contractors**

This unit will develop the skills and knowledge required to manage the work health and safety implications of using contractors. It also involves identifying contractor duties, establishing organisational WHS compliance requirements associated with those duties.

#### **BSBINS401 – Analyse and present research information**

This unit will develop the skills and knowledge required to collect, organise, analyse and present information using available systems and sources. This includes identifying research requirements and sources of information, evaluating the quality and reliability of the information, and preparing and producing reports.

#### **BSBWRT411 – Write complex documents**

This unit will develop the skills and knowledge required to plan, draft and finalise complex documents, supporting the review and analysis of a range of information sources.

#### **BSBCMM411 – Make presentations**

This unit will develop the skills and knowledge required to prepare, deliver and review presentations for target audiences, supporting around a range of purposes, such as marketing, training and promotions.